



Award Application Form

Please read the Application Guidelines carefully before completing each section

Section 1: Correspondence Address

Full Name & Title (CAPITAL LETTERS)	
Address Line 1	
Address Line 2	
Address Line 3	
City/Town	
County/Post Code	
Tel Day	
Tel Evening	
Mobile	
Email	

Section 2: Type of Award & Summary

Please indicate the type of Award you wish to pursue.

1. Do you wish to take up an Educational Award? Yes/No* (if 'yes' complete all sections)
2. Do you wish to take up a Research Award? Yes/No* (if no, omit Section 3)

**delete inapplicable*

Please provide a written account in not more than 500 words of the Project chosen. Include the rationale for and objectives of the study or research, methods to be used and give details of the aims and expected benefits and experience that will be gained.

Summary (*maximum 500 words*)

Start date/Finish date
(limited to 12 months)

Start:

Finish:



Section 3: Complete only if applying for an Educational Award

Name of Centre	
Head of Department	
Centre Address	
Post Code	
Country	

Section 4: Budget

1. Educational Awards

The Award of up to a maximum of £2,500 is intended to contribute towards travel, accommodation, subsistence and Centre fees. The Award will include £600 ring fenced for the cost of attendance at the next Symposium Mammographicum conference.

2. Research Awards

The Award of up to a maximum of £2,500 is intended to cover travel (including to other clinical sites to carry out investigations), accommodation, subsistence, directly incurred costs such as consumables and statisticians' fees. Directly incurred or directly allocated staff costs such as data management assistance may also be funded where justified. See **Guidelines for information on eligibility for investigator backfill costs**. The Award will include £600 ring fenced for the cost of attending the next Symposium Mammographicum conference.

Please use separate sheets of paper if insufficient room to calculate the budget here but infill this form with estimated sub totals and total and attach calculations.

<p>Travel Calculate cost of travel by air, rail and/or road from starting point to destination and return. If travelling by car calculate mileage at 45p per mile. Include daily transfers, if necessary, between place of accommodation and the Centre or other clinical sites. Exclude travel costs connected with the Conference</p>	Estimated cost £
<p>Accommodation Calculate cost of bed and breakfast in a hotel or university hall of residence as appropriate but exclude costs incurred at the Conference</p>	Estimated cost £
<p>Subsistence (maximum £25 per day) Calculate cost of all meals, other than breakfast and exclude alcoholic beverages and costs incurred at the Conference</p>	Estimated cost £
<p>Centre Fees (Educational Award only) Ascertain from the Centre whether or not there will be any fees to pay in relation to your visit</p>	Centre fees £
<p>Other Costs (Research Award only) a) Scientific or Clinical Consumables b) Statisticians' fees c) Directly incurred or directly allocated staff costs, e.g. data management assistance d) Investigator backfill costs (for principal investigator BUT only if his or her job description does not include conducting research) NB c) and d) combined will be funded only up to a maximum of £1,000</p>	<p>Estimated cost £ Estimated cost £ Estimated cost £ Estimated cost £</p>
<p>Symposium Mammographicum Conference Fee to include travel, registration fee, 2 lunches, bed & breakfast for up to 2 nights and 2 evening meals</p>	Not more than £600
<p>TOTAL ESTIMATED COSTS</p>	£

Section 5: Endorsement and Terms & Conditions

Please provide a letter of endorsement from the Head of Department from your present Institute in support of your application. For Educational Awards, evidence of agreement from your destination (host) Institute is also required. It is a condition of each Award that you will submit a written report on the results of your Project to your own Institute within two months of the completion of the Project and send a copy to the Trustees of Symposium Mammographicum as well as present a report in the form of a paper or a poster to the



subsequent Symposium Mammographicum conference.

Please sign below to confirm that you agree to the following terms and conditions:

1. I understand that the Award may only be used for the purpose described in my application and approved by the Trustees of Symposium Mammographicum("Project").
2. I confirm that I will submit a report on my Project to my own Institute within two months of the completion of the Project and I will send a copy to the Trustees of Symposium Mammographicum.
3. I confirm that I will also present a report to the next Symposium Mammographicum conference and endeavour to introduce the results into UK practice where appropriate.
4. I confirm that the source of the Award will be acknowledged in any related publications of the result of the Project.
5. I will provide receipts for all expenditure and any unspent or unaccounted for funds will be returned to the Trustees within 28 days of the completion of the Project.
6. I will refund to the Trustees the full amount of the Award if I fail to complete the Project.
7. I have read and accept the General Conditions and the principles set out in the Guidelines.

Signature of candidate...

..... Date.....

This form together with

- a) curriculum vitae (two pages)
- b) copy of current job description
- c) letter of endorsement from employing Institute and, if applicable
- d) evidence of agreement from the host Institute

should be sent by email or post to:

The Secretary

Symposium Mammographicum

34 Hampden Way,

London,

N14 5DX

Tel: +44 (0)20 8361 7066 9001

Mob 07709 714669

Email: andrew.tillbrook@sympmamm.org.uk